



City of Seattle
Human Services Department

April 30, 2012

To All Interested Parties:

I am pleased to announce the availability of up to \$65,000 from the City's General Fund to help neighborhood organizations and community groups provide services to homeless families and individuals. These one-time funding awards will be made for the period of September 1, 2012 – August 31, 2013. Funding may be used for operating costs and building remodeling or rehabilitation activities. No funding beyond the initial award will be available.

The Neighborhood Shelter Fund Request for Investment guidelines and application documents define investment results, program requirements, and the process for proposal submission and selection. Plan to attend the information session listed below to review the RFI and ask questions. Please bring a paper copy of the RFI as only a limited number will be available during the information session.

Date	Time	Location
May 9, 2012	1:30 p.m. – 3:00 p.m.	Montlake Community Center Multi-Purpose Room 1618 E Calhoun St Seattle, WA 98112 206-684-4736

This RFI is an open and competitive process. Proposals may be submitted via HSD's online submission system accessed at <http://www.seattle.gov/humanservices/funding>. Alternately, an original of the proposal packet can be hand-delivered or mailed to the Human Services Department, ATTN: Michael Look, 700 5th Avenue, Suite 5800, P.O. Box 34215, Seattle, WA 98124-4215 by 5:00 p.m. on June 15, 2012.

Copies of this RFI can be downloaded from: <http://www.seattle.gov/humanservices/funding>. If you would like to receive a copy of the RFI in the mail or by e-mail, please contact Michael Look at 206-615-1717 or michael.look@seattle.gov.

Sincerely,

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Human Services Department

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